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Securities Code: 9302

June 5, 2019

To our shareholders:

Hirobumi Koga, President & CEO
MITSUI-SOKO HOLDINGS Co., Ltd.
20-1, Nishi-Shimbashi 3-chome, Minato-ku, Tokyo

Notice of Convening the 171st Ordinary General Meeting of Shareholders

MITSUI-SOKO HOLDINGS Co., Ltd. (the “Company”) cordially invites you to attend the 171st Ordinary General Meeting of Shareholders of the Company.

If you are unable to attend in person, you may exercise your voting rights in writing or by the internet, etc. After reviewing the Reference Documents for the General Meeting of Shareholders, please follow the instructions described in 4. below and exercise your voting rights by 17:00 on June 25, 2019 (Tuesday).

1. Date and Time: June 26, 2019 (Wednesday) at 10:00
(Reception opening time: 9:00)

2. Venue: MSC Center Building, 22-23, Kaigan 3-chome, Minato-ku, Tokyo

3. Agenda Items of the Meeting

Items to be reported:

1. Business Report and Consolidated Financial Statements for the 171st fiscal year (from April 1, 2018 to March 31, 2019), as well as audit reports of Accounting Auditors and the Audit & Supervisory Board on the Consolidated Financial Statements
2. Report on the Non-Consolidated Financial Statements for the 171st fiscal year (from April 1, 2018 to March 31, 2019)

Items to be resolved:

- Agenda Item 1:** Election of Eight (8) Directors
Agenda Item 2: Election of Two (2) Audit & Supervisory Board Members

4. Instructions for Exercise of Voting Rights

- (1) Exercise of voting rights in writing; Please indicate your approval or disapproval on each agenda item in the enclosed Exercise of Voting Rights form and return it to the Company by 17:00 on June 25, 2019 (Tuesday).
- (2) Exercise of voting rights by the internet, etc.; Please refer to “Instructions for the Exercise of Voting Rights by the Internet, etc.” on page 11 and vote by 17:00 on June 25, 2019 (Tuesday).
- (3) In the event that voting rights are exercised twice in writing and by the internet, etc., the votes made by the internet, etc. shall be treated as effective. In the event that multiple votes are cast by the internet, etc., the last vote shall be treated as effective.

When attending in person on the day of the meeting, please submit the enclosed Exercise of Voting Rights form at the reception desk. On the day, the officers and persons in charge of the Company will be dressed “cool-biz” style. Attending shareholders are kindly requested to be in light attire.

Pursuant to the provisions of applicable laws and regulations and Article 15 of the Articles of Incorporation of the Company, among the documents to be provided in this notice, the documents below are posted on the Company’s website and are thus omitted from this notice of convocation.

- (i) Notes to the Consolidated Financial Statements; and
- (ii) Notes to the Non-Consolidated Financial Statements

These items are included in the Consolidated Financial Statements and the Non-Consolidated Financial Statements audited at the time of the preparation of the accounting audit report by the accounting auditor and the audit report by Audit & Supervisory Board Members. In the event that any revision occurs with respect to the Business Report, Consolidated Financial Statements, Non-Consolidated Financial Statements and/or Reference Documents for the General Meeting of Shareholders, items after revisions will be available on our website.

Company’s website https://msh.mitsui-soko.com/ir/stock/stockholders_meeting/

Reference Documents for the General Meeting of Shareholders

Agenda Item 1: Election of Eight (8) Directors

The term of all of the ten (10) Directors currently in office (Makoto Tawaraguchi, Hirobumi Koga, Osamu Odanaka, Nobuo Nakayama, Ryoji Ogawa, Takayoshi Masuda, Takeshi Gohara, Hiroshi Kino, Mamoru Furuhashi and Taizaburo Nakano) will expire at the close of this General Meeting of Shareholders. In that regard, the Company proposes the election of eight (8) Directors, lowering the number of Directors by two (2) to enable strategic and flexible decision to be made in the Board of Directors.

The candidates for Directors are as follows.

[Reference] Candidate List

Candidate No.	Name		Current Position	Attendance at Board of Directors meetings	Tenure as Director
1	Makoto Tawaraguchi (Age 69)	Reelection	Chairman	17/17 100%	2 years
2	Hirobumi Koga (Age 60)	Reelection	Representative Director President & CEO	17/17 100%	5 years
3	Nobuo Nakayama (Age 68)	Reelection	Representative Director Senior Managing Director	17/17 100%	4 years
4	Ryoji Ogawa (Age 63)	Reelection	Director Senior Executive Officer	17/17 100%	5 years
5	Takeshi Gohara (Age 54)	Reelection	Director Senior Executive Officer	17/17 100%	2 years
6	Yukio Ishida (Age 60)	New election	Senior Executive Officer	—	—
7	Taizaburo Nakano (Age 72)	Reelection Outside Independent	Outside Director	14/14 100%	1 year
8	Takashi Hirai (Age 54)	New election Outside Independent	—	—	—

* “Company” referred to in the column “Career summary, position and responsibility at the Company, and significant concurrent positions” refers to MITSUI-SOKO HOLDINGS Co., Ltd. (the corporate name before the change on October 1, 2014 was MITSUI-SOKO Co., Ltd.)

Candidate No.	Name (Date of birth)	Career summary, position and responsibility at the Company, and significant concurrent positions	Number of shares of the Company held
1	<p style="text-align: center;">Makoto Tawaraguchi (May 17, 1950)</p> <p style="text-align: center;">Reelection</p>	<p>Apr. 1974 Joined the Company</p> <p>Apr. 2009 Executive Officer, in charge of Port Operation Business, of the Company</p> <p>Apr. 2010 Executive Officer, responsible for Port Transport Business Headquarters, of the Company</p> <p>June 2011 Managing Director, responsible for Port Transport Business Headquarters, of the Company</p> <p>Oct. 2014 Managing Director of the Company, Senior Executive Managing Director of MITSUI-SOKO Co., Ltd.</p> <p>June 2015 Senior Executive Managing Director of MITSUI-SOKO Co., Ltd.</p> <p>June 2017 Chairman and Chairman of Board of Directors, of the Company (to the present) Chairman of MITSUI-SOKO Co., Ltd. (to the present)</p> <p>(Significant concurrent positions) Chairman of MITSUI-SOKO Co., Ltd.</p>	6,528
<p>(Reasons for nomination)</p> <p>Mr. Makoto Tawaraguchi has successively served as an officer responsible for Port Transport Business Headquarters of the Company and its operating subsidiaries, and is currently Chairman of the Board of Directors as Chairman. He has the experience and skills suited to director of the Company, and we continue to nominate him as a candidate for director.</p>			

Candidate No.	Name (Date of birth)	Career summary, position and responsibility at the Company, and significant concurrent positions	Number of shares of the Company held
2	<p style="text-align: center;">Hirobumi Koga (August 15, 1958)</p> <p style="text-align: center;">Reelection</p>	<p>Apr. 1981 Joined The Mitsui Bank, Limited (currently Sumitomo Mitsui Banking Corporation)</p> <p>Apr. 2013 Managing Executive Officer of Sumitomo Mitsui Banking Corporation</p> <p>May 2014 Joined the Company</p> <p>June 2014 Director, Assistant to Financial Officer of Finance Headquarters of the Company</p> <p>Oct. 2014 Director, Senior Executive Officer and Assistant to Financial Officer of the Company</p> <p>Apr. 2015 Director, Senior Executive Officer, in charge of Planning, Business Development and Publicity, of the Company</p> <p>Jan. 2016 Senior Vice President of MITSUI-SOKO TRANSPORT Co., Ltd.</p> <p>Apr. 2016 Director, Senior Executive Officer, in charge of Planning, Research, and Development Administration, of the Company</p> <p>June 2016 Managing Director, in charge of Planning, Research, and Development Administration, of the Company</p> <p>June 2017 Representative Director, President & CEO of the Company and CEO of the Group (to the present) Chairman of MITSUI-SOKO EXPRESS Co., Ltd. (to the present)</p> <p>(Significant concurrent positions) Chairman of MITSUI-SOKO EXPRESS Co., Ltd.</p>	3,813
<p>(Reasons for nomination)</p> <p>Mr. Hirobumi Koga has extensive experience and wide-ranging knowledge as an operator of a business entity, and has demonstrated his leadership as the Group's top management. Accordingly, we continue to nominate him as a candidate for director. As such, he has the experience and skills suited to director of the Company, and we continue to nominate him as a candidate for director.</p>			

Candidate No.	Name (Date of birth)	Career summary, position and responsibility at the Company, and significant concurrent positions	Number of shares of the Company held
3	<p style="text-align: center;">Nobuo Nakayama (September 1, 1950)</p> <p style="text-align: center;">Reelection</p>	<p>Apr. 1975 Joined The Mitsui Bank, Limited (currently Sumitomo Mitsui Banking Corporation)</p> <p>Apr. 2007 Joined the Company</p> <p>June 2015 Managing Director, in charge of Finance Headquarters, Chief Financial Officer, of the Company</p> <p>Jan. 2016 Auditor of MITSUI-SOKO EXPRESS Co., Ltd. Auditor of MITSUI-SOKO TRANSPORT Co., Ltd. (to the present)</p> <p>Apr. 2016 Managing Director, in charge of Finance Headquarters and Business Administrative Headquarters, Chief Financial Officer, of the Company Director of MITSUI-SOKO LOGISTICS Co., Ltd.</p> <p>June 2016 Managing Director, in charge of Finance Headquarters, Chief Financial Officer, of the Company</p> <p>June 2017 Representative Director and Senior Managing Director, in charge of Finance Headquarters, Chief Financial Officer, of the Company</p> <p>Apr. 2018 Representative Director and Senior Managing Director, in charge of Finance Headquarters and Risk Management, Chief Financial Officer and Compliance Officer, of the Company Director of MITSUI-SOKO Co., Ltd. (to the present) Director of MITSUI-SOKO Supply Chain Solutions, Inc. (to the present)</p> <p>Jan. 2019 Representative Director and Senior Managing Director, in charge of Finance Headquarters, Risk Management and IT System Administration, Chief Financial Officer and Compliance Officer, of the Company</p> <p>Apr. 2019 Representative Director and Senior Managing Director, in charge of Finance Headquarters, Risk Management and Real Estate Administration, Chief Financial Officer and Compliance Officer, of the Company (to the present)</p> <p>(Significant concurrent positions) Director of MITSUI-SOKO Co., Ltd. Director of MITSUI-SOKO Supply Chain Solutions, Inc. Auditor of MITSUI-SOKO TRANSPORT Co., Ltd.</p>	2,643
<p>(Reasons for nomination)</p> <p>Since joining the Company, Mr. Nobuo Nakayama has served as President of an overseas subsidiary and General Manager of the Risk Management Division, has worked as executive officer in charge of the Finance Headquarters, and is currently Senior Managing Director (in charge of Finance Headquarters, Risk Management and Real Estate Administration, Chief Financial Officer and Compliance Officer). He has the experience and skills suited to director of the Company, and we continue to nominate him as a candidate for director.</p>			

Candidate No.	Name (Date of birth)	Career summary, position and responsibility at the Company, and significant concurrent positions	Number of shares of the Company held
4	<p style="text-align: center;">Ryoji Ogawa (June 11, 1955)</p> <p style="text-align: center;">Reelection</p>	<p>Apr. 1979 Joined the Company</p> <p>Jan. 2011 Executive Officer, responsible for Air Cargo Business Headquarters, of the Company</p> <p>Apr. 2012 Executive Officer, responsible for Logistics Systems Business Headquarters, of the Company</p> <p>Apr. 2013 Executive Officer, in charge of General Affairs, Human Resources and Legal, of the Company</p> <p>Apr. 2014 Senior Executive Officer, responsible for General Affairs Headquarters, of the Company</p> <p>June 2014 Director, Senior Executive Officer, responsible for General Affairs Headquarters, of the Company</p> <p>Oct. 2014 Director, Senior Executive Officer, in charge of General Affairs, Human Resources and Affiliated Companies, of the Company Director of MITSUI-SOKO INTERNATIONAL PTE LTD</p> <p>Apr. 2016 Director, Senior Executive Officer, in charge of Corporate Administrative Headquarters and responsible for Compliance, of the Company</p> <p>Apr. 2017 Director, Senior Executive Officer, in charge of General Affairs Administration, of the Company</p> <p>June 2017 Senior Vice President of MITSUI-SOKO TRANSPORT Co., Ltd. (to the present)</p> <p>Apr. 2018 Director, Senior Executive Officer, in charge of General Affairs Administration and Legal, of the Company Director of MITSUI-SOKO LOGISTICS Co., Ltd. (to the present)</p> <p>Jan. 2019 Director, Senior Executive Officer, in charge of General Affairs Administration and Legal, HR, and Public Relations, of the Company</p> <p>Apr. 2019 Director, Senior Executive Officer, in charge of General Affairs Administration and Legal and Public Relations, of the Company (to the present)</p> <p>(Significant concurrent positions) Director of MITSUI-SOKO LOGISTICS Co., Ltd. Senior Vice President of MITSUI-SOKO TRANSPORT Co., Ltd.</p>	7,208
<p>(Reasons for nomination)</p> <p>Mr. Ryoji Ogawa has served as executive officer responsible for Air Cargo Business, Logistics Systems Business, General Affairs, Human Resources, and Legal, and is currently Director, in charge of General Affairs Administration, Legal, and Public Relations. He has the experience and skills suited to director of the Company, and we continue to nominate him as a candidate for director.</p>			

Candidate No.	Name (Date of birth)	Career summary, position and responsibility at the Company, and significant concurrent positions	Number of shares of the Company held
5	Takeshi Gohara (September 18, 1964) Reelection	<p>Apr. 1987 Joined the Company</p> <p>Jan. 2011 General Manager of Business Development Division of the Company</p> <p>July 2012 General Manager of Strategic Planning Division of the Company</p> <p>Apr. 2013 Senior Executive Managing Director of MITSUI-SOKO EXPRESS Co., Ltd.</p> <p>June 2017 Director, Senior Executive Officer, in charge of Business Development and Business Administration, of the Company Director of MITSUI-SOKO LOGISTICS Co., Ltd. Director of MITSUI-SOKO Supply Chain Solutions, Inc. (to the present)</p> <p>Apr. 2018 Director, Senior Executive Officer, in charge of Strategic Sales, Development Administration and Business Administration, of the Company Director of MITSUI-SOKO Co., Ltd. (to the present)</p> <p>Apr. 2019 Director, Senior Executive Officer, in charge of Strategic Sales and Development Administration, of the Company (to the present)</p> <p>(Significant concurrent positions) Director of MITSUI-SOKO Co., Ltd. Director of MITSUI-SOKO Supply Chain Solutions, Inc.</p>	2,151
<p>(Reasons for nomination)</p> <p>Mr. Takeshi Gohara has served as General Manager of Business Development Division, General Manager of Strategic Planning Division, as well as officer of a subsidiary, and is currently Director, in charge of Strategic Sales, and Development Administration. He has the experience and skills suited to director of the Company, and we continue to nominate him as a candidate for director.</p>			
6	Yukio Ishida (August 6, 1958) New election	<p>Apr. 1982 Joined the Company</p> <p>Apr. 2010 General Manager of Logistics Systems Business Division, of the Company</p> <p>July 2012 Director and Executive Officer of MITSUI-SOKO LOGISTICS Co., Ltd.</p> <p>Apr. 2014 President & Chief Executive Officer of MITSUI-SOKO LOGISTICS Co., Ltd.</p> <p>Apr. 2019 Senior Executive Officer, Personnel, Human Resources, and IT system Administration, of the Company (to the present) Director of MITSUI-SOKO LOGISTICS Co., Ltd. (to the present) Auditor of MITSUI-SOKO EXPRESS Co., Ltd. (to the present)</p> <p>(Significant concurrent positions) Director of MITSUI-SOKO LOGISTICS Co., Ltd. Auditor of MITSUI-SOKO EXPRESS Co., Ltd.</p>	4,964
<p>(Reasons for nomination)</p> <p>Mr. Yukio Ishida served as President and CEO of an operating subsidiary of the Group, and has made proposals as a member of the Executive Committee for operations of the Group. He has the experience and skills suited to director of the Company, and we nominate him as a candidate for director.</p>			

Candidate No.	Name (Date of birth)	Career summary, position and responsibility at the Company, and significant concurrent positions	Number of shares of the Company held
7	Taizaburo Nakano (March 11, 1947) Reelection Outside Independent	Apr. 1969 Joined The Mitsubishi Bank, Limited (currently MUFG Bank, Ltd.) June 1973 Joined Tokyo Coca-Cola Bottling Co., Ltd. (currently Coca-Cola Bottlers Japan Inc.) Dec. 1991 Director of the same Mar. 1996 Managing Director of the same Mar. 2000 Senior Managing Director of the same Mar. 2003 Representative Director & Vice President of the same Jan. 2009 Director, Vice President of the same Nov. 2013 President and CEO of TIEUP Co., Ltd. (to the present) June 2018 Outside Director, of the Company (to the present) (Significant concurrent positions) President and CEO of TIEUP Co., Ltd.	0
(Reasons for nomination) Mr. Taizaburo Nakano has served as director at a beverage company for many years, and in light of the fitting advice he has given from his wide-ranging insights based on his rich experience as a corporate manager, we continue to nominate him as a candidate for outside director.			
8	Takashi Hirai (February 24, 1965) New election Outside Independent	Apr. 1989 Joined Bain & Company Japan, Inc. July 1997 Joined Dell Japan Inc. Mar. 2000 Director & Chief Marketing Officer of Crayfish Co., Ltd. Apr. 2001 Head of Corporate Planning Division/Officer of Starbucks Coffee Japan, Ltd. Sept. 2003 Executive Officer and Senior Partner of Roland Berger Ltd. Sept. 2014 Visiting Professor of Graduate School of Business Administration, Keio University Apr. 2015 Visiting Professor of Waseda Business School (Graduate School of Business and Finance), Waseda University (to the present) Mar. 2017 Professor of Graduate School of Business Sciences of MBA Program in International Business, University of Tsukuba (to the present) June 2017 Outside Director of KITO CORPORATION (to the present) (Significant concurrent positions) Outside Director of KITO CORPORATION Professor of Graduate School of Business Sciences of MBA Program in International Business, University of Tsukuba Visiting Professor of Waseda Business School (Graduate School of Business and Finance), Waseda University	0
(Reasons for nomination) Mr. Takashi Hirai has experience of practical business operations at various companies and consulting in a wide range of industries. He is currently conducting research on corporate strategies and business strategies in different graduate schools, and in expectation of the appropriate advice he will provide from his rich experience and insight, we nominate him as a candidate for outside director.			

- Notes:
1. There is no special conflict of interest between each candidate and the Company.
 2. The number of shares of the Company owned by each candidate is stated including such shares held through the MITSUI-SOKO GROUP Officer Shareholding Association.
 3. Mr. Taizaburo Nakano and Mr. Takashi Hirai are candidates for outside directors.
 4. Mr. Taizaburo Nakano was elected as our outside director at the 170th Ordinary General Meeting of Shareholders held on June 27, 2018, and his tenure will have been one (1) year at the conclusion of this general meeting.

5. Mr. Taizaburo Nakano is currently the Company's outside director, and in accordance with the Articles of Incorporation of the Company and the provisions of Paragraph 1, Article 427 of the Companies Act, the Company has entered into a contract with him for limitation of liability for damages to be incurred by the Company pursuant to Paragraph 1, Article 423 of the Companies Act. The liability for damages under the contract is either up to the limitation of 15 million yen or the minimum liability amount as set out in Paragraph 1, Article 425 of the Companies Act, whichever is the higher. The contract will be renewed if his proposed reelection is approved. In addition, if election of Mr. Takashi Hirai is approved, the Company intends to enter into a same limited liability contract with the same terms with him.
6. The Company has filed a notification that Mr. Taizaburo Nakano is an independent director under the rules of the Tokyo Stock Exchange. If his reelection is approved, he will remain an independent audit & supervisory board member. Furthermore, Mr. Takashi Hirai satisfies the requirements for an independent director as provided for by the Tokyo Stock Exchange, and if his reelection is approved, the Company intends to submit a notification to the Tokyo Stock Exchange on his appointment as an independent director in the same manner.

Agenda Item 2: Election of Two (2) Audit & Supervisory Board Members

Of the current five (5) Audit & Supervisory Board Members, the term of office for Mr. Shinichiro Sasao, senior standing Audit & Supervisory Board Member and Mr. Osamu Sudoh, an outside Audit & Supervisory Board Member, will expire at the close of this General Meeting of Shareholders. Therefore, the Company proposes the election of two (2) Audit & Supervisory Board Members.

The Audit & Supervisory Board has given its consent to this agenda item.

The candidates for Audit & Supervisory Board Members are as follows:

* The “Company” as indicated in column “Career summary, position at the Company, and significant concurrent positions” refers to MITSUI-SOKO HOLDINGS Co., Ltd. (the corporate name before the change on October 1, 2014 was MITSUI-SOKO Co., Ltd.)

Candidate No.	Name (Date of birth)	Career summary, position at the Company, and significant concurrent positions	Number of shares of the Company held
1	Shinichiro Sasao (January 27, 1947) Reelection	Apr. 1971 Joined the Company Apr. 2006 Managing Director (Chief Operating Officer in charge of General Affairs, Human Resources, Risk Management, and Compliance) of the Company June 2006 Executive Managing Director and Managing Director (Chief Operating Officer in charge of General Affairs, Human Resources, Risk Management, and Compliance) of the Company Apr. 2009 Senior Managing Director (Chief Operating Officer in charge of General Affairs, Human Resources and Risk Management, and Compliance) of the Company Jan. 2011 Senior Managing Director (in charge of Corporate Administrative Headquarters) of the Company June 2011 Senior Standing Audit & Supervisory Board Member (to the present) Oct. 2014 Corporate Auditor of MITSUI-SOKO Co., Ltd. (to the present) (Significant concurrent position) Corporate Auditor of MITSUI-SOKO Co., Ltd.	9,741
(Reasons for nomination) Mr. Shinichiro Sasao has rich experience and insight regarding the management of the Group in general, and in light of the fulfilling his duties of audit & supervisory board member as a senior standing audit & supervisory board member, we continue to nominate him as a candidate for audit & supervisory board member.			

Candidate No.	Name (Date of birth)	Career summary, position at the Company, and significant concurrent positions	Number of shares of the Company held
2	Osamu Sudoh (January 24, 1952) Reelection Outside Independent	<p>Apr. 1980 Admitted to the bar in Japan; joined the Tokyo Yaesu Law Office</p> <p>Apr. 1983 Promoted to Partner of Tokyo Yaesu Law Office</p> <p>Apr. 1993 Founded Asahi Law Office as a partner</p> <p>Apr. 1999 Founded Sudoh & Takai Law Office as a partner</p> <p>Sept. 2005 Outside Corporate Auditor of Namco Bandai Holdings Inc. (to the present)</p> <p>June 2011 Outside Audit & Supervisory Board Member of the Company (to the present)</p> <p>June 2012 Outside Director of Accordia Golf Co., Ltd., (to the present)</p> <p>May 2016 Partner of Sudoh & Partners (to the present)</p> <p>June 2016 Outside Audit & Supervisory Board Member of Keikyu Corporation (to the present) Outside Corporate Auditor of PRONEXUS Inc. (to the present)</p> <p>(Significant concurrent positions) Partner of Sudoh & Partners Outside Corporate Auditor of Namco Bandai Holdings Inc. Outside Audit & Supervisory Board Member of Keikyu Corporation Outside Corporate Auditors of PRONEXUS Inc.</p>	0
<p>(Reasons for nomination)</p> <p>Mr. Osamu Sudoh is a lawyer specializing in the corporate transactions and other corporate law related activities. With his history of providing meaningful advices in respect of the soundness and transparency of the Group's governance based on his insights, we continue to nominate him as a candidate for outside audit & supervisory board member.</p>			

- (Notes)
- There is no special conflict of interest between each candidate and the Company.
 - The number of shares held by each candidate is stated including such shares held through the MITSUI-SOKO GROUP Officer Shareholding Association.
 - Mr. Osamu Sudoh is a candidate for outside audit & supervisory board member.
 - Mr. Osamu Sudoh was elected as our outside audit & supervisory board member at the 163rd Ordinary General Meeting of Shareholders held on June 29, 2011, and his tenure will have been eight (8) years at the conclusion of this general meeting.
 - Although Mr. Osamu Sudoh has not been involved in corporate management other than having acted as outside officer, the Company judges he will appropriately fulfill his duties as outside audit & supervisory board member as stated in the reasons for nomination.
 - Mr. Osamu Sudoh is currently the Company's outside audit & supervisory board member, and in accordance with the Articles of Incorporation of the Company and the provisions of Paragraph 1, Article 427 of the Companies Act, the Company has entered into a contract with him for limitation of liability for damages to be incurred by the Company pursuant to Paragraph 1, Article 423 of the Companies Act. The liability for damages under the contract is either up to the limitation of 10 million yen or the minimum liability amount as set out in Paragraph 1, Article 425 of the Companies Act, whichever is the higher. The contract will be renewed if his proposed reelection is approved.
 - The Company has filed a notification that Mr. Osamu Sudoh is an independent audit & supervisory board member under the rules of the Tokyo Stock Exchange. If his reelection is approved, he will remain an independent audit & supervisory board member.

Instructions for the Exercise of Voting Rights by the Internet, etc.

In exercising your voting rights by the internet, etc. please be noted of the following in advance:

1. Website for Exercise of Voting Rights
Exercise of voting rights by the internet, etc. is only possible via website designated by the Company for voting.
Website address for exercise of voting rights <https://www.web54.net>
2. Treatment of Exercise of Voting Rights
 - (1) When exercising voting rights by the internet, please use the “Voting Code” and “Password” indicated in the enclosed Exercise of Voting Rights Form and enter your vote in accordance with the online instructions.
 - (2) The deadline for the exercise of voting rights is 17:00 on June 25, 2019 (Tuesday). Please exercise your voting rights allowing enough time before this deadline.
 - (3) In the event that voting rights are exercised twice in writing and by the internet, etc., the vote made by the internet, etc. shall be treated as effective. In the event that multiple votes are cast by the internet, etc., the last vote shall be treated as effective.
 - (4) Any fees charged by the internet service provider and the telecommunications company (connection fees, etc.) when using the website to vote shall be borne by the shareholders.
3. Security of Passwords and Voting Codes
 - (1) Passwords are important information by which persons exercising voting rights are confirmed as shareholders. Please treat with care as is the case with your personal seal or personal identification number.
 - (2) If incorrect password has been entered over a specified number of times, your password becomes ineffective. If you desire reissue of password, please follow the instructions on the screen.
 - (3) The Voting Code set out in the Exercise of Voting Rights Form is effective only for this general meeting of shareholders.
4. Enquiries relating to Operation Method of Personal Computers, etc.
 - (1) For enquiries on operations of your personal computer for the exercise of voting rights on the internet, etc., please contact the following:
Sumitomo Mitsui Trust Bank Limited Securities Web Support Helpline
Phone: 0120 (652) 031 (Open: 9:00 - 21:00)
 - (2) For all other enquiries, please contact the following:
 - (a) For shareholders holding securities account(s) at securities company(ies)
For shareholders holding securities account(s) at securities company(ies), please contact your securities company.
 - (b) For shareholders not holding any securities account at any securities company (a shareholder holding special account(s)):
Stock Transfer Agency Business Planning Dept., Sumitomo Mitsui Trust Bank, Limited
Phone: 0120 (782) 031
(Open: 9:00 - 17:00, excluding Saturdays, Sundays, and national holidays)
5. Use of the Platform for Electronic Exercise of Votes (for Institutional Investors)
Institutional investors may use the Platform for Electronic Exercise of Votes administered by ICJ, Inc to exercise voting rights electronically for this General Meeting of Shareholders.