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Securities Code: 9302

June 2, 2017

To our shareholders:

Kei Fujioka, President and CEO MITSUI-SOKO HOLDINGS Co., Ltd. 20-1 Nishi-Shimbashi 3-chome, Minato-ku, Tokyo

# Notice of Convening the 169th Ordinary General Meeting of Shareholders

MITSUI-SOKO HOLDINGS Co., Ltd. (the "Company") cordially invites you to attend the 169th Ordinary General Meeting of Shareholders of the Company.

If you are unable to attend in person, you may exercise your voting right in writing or on the Internet, etc. After reviewing the Reference Documents for the General Meeting of Shareholders hereinafter described, please exercise your voting right by 5 p.m. on June 22, 2017 (Thursday) by reference to the instructions described hereinafter.

- **1. Date and Time:** June 23, 2017 (Friday) at 10:00 a.m.
- 2. Venue: MSC Center Building, 22-23 Kaigan 3-chome, Minato-ku, Tokyo
- 3. Agenda Items of Meeting:

### Items to be reported:

- 1. Business Report and Consolidated Financial Statements for the 169th fiscal year (from April 1, 2016 to March 31, 2017), as well as the audit reports of the Accounting Auditors and the Board of Corporate Auditors on the Consolidated Financial Statements
- 2. Report on Non-Consolidated Financial Statements for the 169th fiscal year (from April 1, 2016 to March 31, 2017)

## Items to be resolved:

**Agenda Item 1:** Election of Twelve (12) Directors **Agenda Item 2:** Election of One (1) Corporate Auditor

### 4. Instructions for Exercise of Voting Right

- (1) Exercise of voting right in writing; Please indicate your approval or disapproval in the enclosed Exercise of Voting Rights form and return it to the Company by 5 p.m. on June 22, 2017 (Thursday).
- (2) Exercise of voting right by the Internet, etc.; Please refer to "Instructions for the Exercise of Voting Rights by the Internet, etc." on page 12 and vote by 5 p.m. on June 22, 2017 (Thursday).
- (3) In the event that voting rights are exercised twice in writing and by the Internet, etc., the vote made by the Internet, etc. shall be treated as effective. In the event that multiple votes are cast by the Internet, etc., the last vote shall be treated as effective.

When attending in person on the day of the meeting, please submit the enclosed Exercise of Voting Rights form at the reception desk. Pursuant to the provisions of applicable laws and regulations and Article 15 of the Articles of Incorporation of the Company, the Notes to the Consolidated Financial Statements are posted on the Company's website (http://msh.mitsui-soko.com/ir/sokai/) and are thus omitted from this notice of convocation of the General Meeting of Shareholders. The Consolidated Financial Statements and Non-Consolidated Financial Statements audited by the Accounting Auditors and the Board of Corporate Auditors include the documents provided in this notice and the appended documents, as well as the Notes to the Consolidated Financial Statements and Notes to the Non-Consolidated Financial Statements.

In the event that any revision occurs with respect to the Business Report, Consolidated Financial Statements, Non-Consolidated Financial Statements and/or Reference Documents for the General Meeting of Shareholders, such revisions will be available on our website (http://msh.mitsui-soko.com/ir/sokai/).

# Reference Documents for the General Meeting of Shareholders

# **Agenda Item 1:** Election of Twelve (12) Directors

The term of all of the current ten (10) Directors in office (Kazuo Tamura, Kei Fujioka, Yukihiro Nakaya, Nobuo Nakayama, Hirobumi Koga, Ryoji Ogawa, Keiji Wada, Takayoshi Masuda, Kazunari Uchida, and Mamoru Furuhashi) will expire at the close of this General Meeting of Shareholders. Accordingly, we propose the election of twelve (12) Directors, increasing the number of Directors by two (2) to further enhance the management system. The candidates for Directors are as follows.

("Company" as indicated in the column "Career summary, position and responsibility at the Company, and significant concurrent positions" refers to MITSUI-SOKO HOLDINGS Co., Ltd. (the corporate name before the change on October 1, 2014 was MITSUI-SOKO Co., Ltd.)

Candidate No.	Name (Date of birth)	Career sum	Career summary, position and responsibility at the Company, and significant concurrent positions		
1	Makoto Tawaraguchi (May 17, 1950) [New election]	` •	Joined the Company Executive Officer, in charge of Port Operation Business of the Company Executive Officer and Responsible for Port Transport Business Headquarters of the Company Managing Director and Responsible for Port Transport Business Headquarters of the Company Managing Director of the Company, Senior Executive Managing Director of MITSUI-SOKO Co., Ltd. (to the present) concurrent positions) tive Managing Director of MITSUI-SOKO Co.,	27,000	
	(Reasons for nomination) Mr. Makoto Tawaraguchi has extensive experience in the warehousing and port transport business. He resperience and skills suited to director of the Company. Accordingly, we nominate him as a candidate for				

Candidate No.	Name (Date of birth)	Career summary, position and responsibility at the Company, and significant concurrent positions		Number of shares of the Company held
2	Hirobumi Koga (August 15, 1958)	` •	Joined The Mitsui Bank, Limited (currently Sumitomo Mitsui Banking Corporation) Executive Officer of Sumitomo Mitsui Banking Corporation Managing Executive Officer of Sumitomo Mitsui Banking Corporation Joined the Company Director, Assistant to Financial Officer of Finance Headquarters of the Company Director, Senior Executive Officer and Assistant to Financial Officer of Finance Headquarters of the Company Director of MITSUI-SOKO BUSINESS TRUST Co., Ltd. Director, Senior Executive Officer and in charge of Planning, Business Development and Publicity of the Company Senior Vice President of MITSUI-SOKO TRANSPORT Co., Ltd. (to the present) Director, Senior Executive Officer, in charge of Planning, Research, and Development Administration of the Company Managing Director, in charge of Planning, Research, and Development Administration of the Company (to the present) Concurrent positions) President of MITSUI-SOKO TRANSPORT Co.,	12,000
	_		ies in corporate planning as well as business develop	

the experience and knowledge built up in the finance sector. He has the experience Company. Accordingly, we continue to nominate him as a candidate for director.

Candidate No.	Name (Date of birth)	Career sum	mary, position and responsibility at the Company, and significant concurrent positions	Number of shares of the Company held
3	Osamu Odanaka (September 27, 1958) [New election]	` •	Joined the Company Executive Officer, in charge of IT System and Risk Management of the Company Executive Officer and General Manager of Kanto Branch of the Company Executive Officer of MITSUI-SOKO Co., Ltd. Director, Senior Executive Officer of MITSUI-SOKO Co., Ltd. Managing Director of MITSUI-SOKO Co., Ltd. Executive Vice President of MITSUI-SOKO Co., Ltd. (to the present) concurrent positions) ce President of MITSUI-SOKO Co., Ltd.	9,000
	(Reasons for nomination) Mr. Osamu Odanaka has substantial operational experience in the warehousing business and is well versed in information systems. He has the experience and skills suited to director of the Company. Accordingly, we nominate him as a candidate for director.			

Candidate No.	Name (Date of birth)	Career sum	mary, position and responsibility at the Company, and significant concurrent positions	Number of shares of the Company held
		Apr. 1975 Apr. 2007 Apr. 2010	Joined The Mitsui Bank, Limited (currently Sumitomo Mitsui Banking Corporation) Joined the Company Corporate Administrative Headquarters Risk Management Division Manager of the	
		Apr. 2013	Company Executive Officer, in charge of Financial Officer of Finance Headquarters of the Company	
		Apr. 2015	Senior Executive Officer, Chief Financial Officer and in charge of Finance Headquarters of the Company	
		June 2015	Managing Director, Chief Financial Officer and in charge of Finance Headquarters of the Company	
4	Nobuo Nakayama (September 1, 1950)	Jan. 2016	Auditor of MITSUI-SOKO EXPRESS Co., Ltd. (to the present) Auditor of MITSUI-SOKO BUSINESS TRUST Co., Ltd. Auditor of MITSUI-SOKO TRANSPORT Co., Ltd. (to the present)	6,000
		Apr. 2016	Managing Director, Chief Financial Officer, in charge of Finance Headquarters and Business Administrative Headquarters of the Company Director of MITSUI-SOKO LOGISTICS Co., Ltd. (to the present)	
		June 2016	Managing Director, Chief Financial Officer, in charge of Finance Headquarters of the Company (to the present)	
		Auditor of M Director of M	concurrent positions) IITSUI-SOKO EXPRESS Co., Ltd. IITSUI-SOKO LOGISTICS Co., Ltd.	
I	(Reasons for nomination) Mr. Nobuo Nakayama has exte		ITSUI-SOKO TRANSPORT Co., Ltd.  in the accounting and finance fields, and has experi-	ence with corporate

Mr. Nobuo Nakayama has extensive experience in the accounting and finance fields, and has experience with corporate management overseas as well. He has the experience and skills suited to director of the Company. Accordingly, we continue to nominate him as a candidate for director.

Candidate No.	Name (Date of birth)	Career sum	mary, position and responsibility at the Company, and significant concurrent positions	Number of shares of the Company held	
5	Ryoji Ogawa (June 11, 1955)	Apr. 1979 Jan. 2011 Apr. 2012 Apr. 2013 Apr. 2014 June 2014 Oct. 2014 Apr. 2016 Apr. 2017	Joined the Company Executive Officer and Responsible for Air Cargo Business Headquarters of the Company Executive Officer, Responsible for Logistics Systems Business Headquarters of the Company Executive Officer, in charge of General Affairs, Human Resources and Legal Matters of the Company Senior Executive Officer and Responsible for General Affairs Headquarters of the Company Director, Senior Executive Officer and Responsible for General Affairs Headquarters of the Company Director, Senior Executive Officer, in charge of General Affairs, Human Resources and Affiliated Companies of the Company Director of MITSUI-SOKO INTERNATIONAL PTE LTD (to the present) Director, Senior Executive Officer, in charge of Corporate Administrative Headquarters and Responsible for Compliance of the Company Director, Senior Executive Officer, in charge of General Affairs Administration of the Company (to the present)	32,000	
	(Reasons for nomination)  Mr. Ryoji Ogawa has substantial experience in the overseas business fields, and is also well versed in general affairs and human resources. He has the experience and skills suited to director of the Company. Accordingly, we continue to nominate him as a candidate for director.				
6	Takayoshi Masuda (May 23, 1958)		Joined the Company General Manager of Real Estate Division of the Company Director and Senior Executive Officer of MITSUI-SOKO LOGISTICS Co., Ltd. Executive Officer, in charge of Real Estate Division of the Company Director of MITSUI-SOKO TRANSPORT Co., Ltd. (to the present) Senior Executive Officer, in charge of Real Estate Administration of the Company Director, Senior Executive Officer, in charge of Real Estate Administration of the Company (to the present) concurrent positions) IITSUI-SOKO TRANSPORT Co., Ltd.	13,000	
	(Reasons for nomination) Mr. Takayoshi Masuda has achieved solid results in the real estate business, an important revenue source for the Company. He has the experience and skills suited to director of the Company, and we continue to nominate him as a candidate for director.				

Candidate No.	Name (Date of birth)	Career sum	amary, position and responsibility at the Company, and significant concurrent positions	Number of shares of the Company held	
7	Noboru Matsukawa (April 7, 1956) [New election]		Joined the Company General Manager of Port Transport Business Division of the Company General Manager of Logistics Business Quality Control Division of the Company General Manager of Business Quality Control Division of the Company Senior Executive Officer of MITSUI-SOKO Co., Ltd. Director and Senior Executive Officer of MITSUI-SOKO Co., Ltd. Senior Executive Officer, in charge of Personnel, Legal, Risk Management Administration and Responsible for	26,000	
	(Reasons for nomination)  Mr. Noboru Matsukawa has extensive experience in the warehousing and the port transport business. Since October 2014, he has made himself significant in the areas of business administration and business quality control at MITSUI-SOKO Co., Ltd. We expect him to demonstrate his skills as a member of management, and accordingly, we nominate him as a candidate for director.				
8	Takeshi Gohara (September 18, 1964) [New election]		Joined the Company General Manager of Business Development Division of the Company General Manager of Strategic Planning Division of the Company Senior Executive Managing Director of MITSUI-SOKO EXPRESS Co., Ltd. (to the present) concurrent positions) utive Managing Director of MITSUI-SOKO o., Ltd.	8,000	
	(Reasons for nomination) Mr. Takeshi Gohara has wide-ranging and extensive operational experience in the logistics business of port transport business, warehousing business and global express business. He has the experience and skills suited to director of the Company. Accordingly, we nominate him as a candidate for director.				

[New election] Flow Sales Coordination of the Company Oct. 2014 Executive Director of MITSUI-SOKO INTERNATIONAL PTE LTD  Jan. 2016 Managing Director of MITSUI-SOKO INTERNATIONAL PTE LTD  Jan. 2016 Managing Director of MITSUI-SOKO INTERNATIONAL PTE LTD  (Significant concurrent positions) Managing Director of MITSUI-SOKO INTERNATIONAL PTE LTD  (Reasons for nomination)  Mr. Yoshiaki Miyajima has extensive operational experience in the warehousing business and the overseas logistics service business. He has the experience and skills suited to director of the Company. Accordingly, we nominate him as a candidate for director.  Apr. 1984 Joined the Company Apr. 2010 General Manager of Sales Coordination Division, Kanto Branch of the Company Jan. 2011 General Manager of Sales Coordination Divission I, Kanto Branch of the Company Apr. 2013 General Manager of Operation Division, Kanto Branch of the Company Apr. 2014 Executive Officer and Responsible for Sales Coordination of the Company Oct. 2014 Senior Executive Officer and Responsible for Warehouse Business Development Headquarters of MITSUI-SOKO Co., Ltd. Hiroshi Kino (October 9, 1961) Apr. 2015 Director, Senior Executive Officer and Responsible for Warehouse Business Development Headquarters of MITSUI-SOKO Co., Ltd. Apr. 2016 President & CEO of MITSUI-SOKO BUSINESS TRUST Co., Ltd. Apr. 2017 Senior Executive Managing Director, in charge of Warehouse Business Administration and Responsible for BPO Trunk-Room Headquarters of MITSUI-SOKO Co., Ltd. (to the present) (Significant concurrent positions)	Candidate No.	Name (Date of birth)	Career sum	Career summary, position and responsibility at the Company, and significant concurrent positions	
(Reasons for nomination) Mr. Yoshiaki Miyajima has extensive operational experience in the warehousing business and the overseas logistics service business. He has the experience and skills suited to director of the Company. Accordingly, we nominate him as a candidate for director.    Apr. 1984	9	(June 25, 1956)	Jan. 2011  Apr. 2012  Apr. 2013  Apr. 2014  Oct. 2014  Jan. 2016  (Significant of Managing Di	General Manager of Business Administration Division of the Company Executive Officer, and Responsible for Business Administration Headquarters of the Company Executive Officer and Responsible for Business Supervisory Headquarters of the Company Senior Executive Officer, Responsible for Asia-Pacific Business and Responsible for Global Flow Sales Coordination of the Company Executive Director of MITSUI-SOKO INTERNATIONAL PTE LTD Managing Director of MITSUI-SOKO INTERNATIONAL PTE LTD (to the present) concurrent positions)	12,000
Apr. 2010 General Manager of Sales Coordination Division, Kanto Branch of the Company Jan. 2011 General Manager of Sales Coordination Division I, Kanto Branch of the Company Apr. 2013 General Manager of Operation Division, Kanto Branch of the Company Apr. 2014 Executive Officer and Responsible for Sales Coordination of the Company Oct. 2014 Senior Executive Officer and Responsible for Warehouse Business Development Headquarters of MITSUI-SOKO Co., Ltd. O(October 9, 1961) Apr. 2015 Director, Senior Executive Officer and Responsible for Warehouse Business Development Headquarters of MITSUI-SOKO Co., Ltd. Apr. 2016 President & CEO of MITSUI-SOKO BUSINESS TRUST Co., Ltd. Apr. 2017 Senior Executive Managing Director, in charge of Warehouse Business Administration and Responsible for BPO Trunk-Room Headquarters of MITSUI-SOKO Co., Ltd. (to the present) (Significant concurrent positions)		Mr. Yoshiaki Miyajima has ex service business. He has the ex	tensive operation		
Senior Executive Managing Director of MITSUI-SOKO Co., Ltd.	10	(October 9, 1961)	Apr. 2010  Jan. 2011  Apr. 2013  Apr. 2014  Oct. 2014  Apr. 2015  Apr. 2016  Apr. 2017  (Significant of Senior Execution Execu	General Manager of Sales Coordination Division, Kanto Branch of the Company General Manager of Sales Coordination Division I, Kanto Branch of the Company General Manager of Operation Division, Kanto Branch of the Company Executive Officer and Responsible for Sales Coordination of the Company Senior Executive Officer and Responsible for Warehouse Business Development Headquarters of MITSUI-SOKO Co., Ltd. Director, Senior Executive Officer and Responsible for Warehouse Business Development Headquarters of MITSUI-SOKO Co., Ltd. President & CEO of MITSUI-SOKO BUSINESS TRUST Co., Ltd. Senior Executive Managing Director, in charge of Warehouse Business Administration and Responsible for BPO Trunk-Room Headquarters of MITSUI-SOKO Co., Ltd. (to the present)	3,000

Candidate No.	Name (Date of birth)	Career sum	Career summary, position and responsibility at the Company, and significant concurrent positions		
11	Kazunari Uchida (October 31, 1951)	Professor of V Business and Outside Direct Outside Direct	Joined Japan Airlines Co., Ltd. Joined the Boston Consulting Group Inc. Japan Representative of Boston Consulting Group Inc. Senior Vice President of Boston Consulting Group Inc. Professor of Graduate School of Commerce (currently Waseda Business School (Graduate School of Business and Finance)), Waseda University (to the present) Outside Corporate Auditor of Kewpie Corporation Outside Director of the Company (to the present) Outside Director of Lifenet Insurance Company Outside Director of Japan ERI Co., Ltd. Outside Director of ERI Holdings Co., Ltd. (to the present) Outside Director of Kewpie Corporation (to the present) Outside Director of Lion Corporation (to the present) Concurrent positions) Waseda Business School (Graduate School of Finance), Waseda University cor of Kewpie Corporation ctor of ERI Holdings Co., Ltd.	0	
l I	(Reasons for nomination)				
	Mr. Kazunari Uchida was the Japan representative for the Boston Consulting Group Inc., and has had considerable experience in the planning and supporting of marketing strategy, new business strategy and global strategies and has been involved in many projects. As a professor at Graduate School of Business and Finance, Waseda University, he is currently engaged in research in the same fields. With his history of providing meaningful advices based on his academic knowledge and practical experience, we continue to nominate him as a candidate for outside director.				

Candidate No.	Name (Date of birth)	Career sum	Career summary, position and responsibility at the Company, and significant concurrent positions	
12	Mamoru Furuhashi (January 3, 1950)		Joined Toyota Motor Co., Ltd. (currently Toyota Motor Corporation)  Managing Officer of Toyota Motor Corporation Senior Managing Director, Deputy General Manager of Public Relations and Advertising Department of Toyota Motor Corporation Senior Managing Director, General Manager of Public Relations and Advertising Department of Toyota Motor Corporation Director and Senior Managing Officer of Toyota Motor Corporation Director and Representative of Tokyo District of Toyota Motor Corporation Executive Advisor of Toyota Motor Corporation (to the present)  Outside Director of the Company (to the present)  concurrent positions)	0
	(Reasons for nomination) Mr. Mamoru Furuhashi had served as director at Toyota Motor Corporation for many years, and in light of his wideranging insights based on his rich experience as a corporate manager, which has enabled him to provide fitting advice on management oversight and management systems overall. Accordingly, we continue to nominate him as candidate for outside director.			

Notes:

- 1. There is no special conflict of interest between each candidate and the Company.
- 2. Mr. Kazunari Uchida and Mr. Mamoru Furuhashi are candidates for outside directors.
- 3. Mr. Kazunari Uchida was elected as our outside director at the 164th Ordinary General Meeting of Shareholders held on June 28, 2012, and his tenure will have been five (5) years at the conclusion of this general meeting.
- 4. Mr. Mamoru Furuhashi was elected as our outside director at the 166th Ordinary General Meeting of Shareholders held on June 27, 2014, and his tenure will have been three (3) years at the conclusion of this general meeting.
- 5. An overview of limitation of liability contracts with outside directors is as follows:
  - Mr. Kazunari Uchida and Mr. Mamoru Furuhashi are currently the Company's outside directors, and in accordance with the terms of the Articles of Incorporation of the Company, the Company has entered into a contract for limitation of liability with each of them. These contracts will be renewed if they are reelected.
  - For the purpose of liabilities under Paragraph 1, Article 423 of the Companies Act, upon entering into this contract an outside director has performed his/her duties in good faith and in the absence of gross negligence, such outside director shall be liable for damages in the amount up to the limitation of 15 million yen or the minimum liability amount as specified in Paragraph 1, Article 425 of the Companies Act, whichever is the higher.
- 6. The Company has filed a notification that Mr. Kazunari Uchida and Mr. Mamoru Furuhashi are independent directors under the rules of the Tokyo Stock Exchange. If they are reelected, they will remain independent directors.
- Mr. Makoto Tawaraguchi is expected to assume the office of Chairman of MITSUI-SOKO Co., Ltd. as of June 13, 2017.
- 8. Mr. Hirobumi Koga is expected to retire from the office of Senior Vice President of MITSUI-SOKO TRANSPORT Co., Ltd. on June 20, 2017 and is expected to assume the office of Representative Director and Chairman of MITSUI-SOKO EXPRESS Co., Ltd. as of June 21, 2017.
- Mr. Osamu Odanaka is expected to assume the office of Director (part-time) of MITSUI-SOKO Co., Ltd. as of June 13, 2017 and is expected to assume the office of Director of MITSUI-SOKO SUPPLY CHAIN SOLUTIONS, INC. as of June 15, 2017.
- 10. Mr. Ryoji Ogawa is expected to assume the office of Senior Vice President of MITSUI-SOKO TRANSPORT Co., Ltd. as of June 20, 2017.
- 11. Mr. Takeshi Gohara is expected to assume the office of Director of MITSUI-SOKO LOGISTICS Co., Ltd. and MITSUI -SOKO SUPPLY CHAIN SOLUTIONS, INC. as of June 15, 2017 and is expected to retire from the office of Senior Executive Managing Director of MITSUI-SOKO EXPRESS Co., Ltd. as of June 21, 2017.
- 12. Mr. Hiroshi Kino is expected to assume the office of President & CEO of MITSUI-SOKO Co., Ltd. as of June 13, 2017.

## **Agenda Item 2:** Election of One (1) Corporate Auditor

Of the current five (5) corporate auditors, the term of office for Motohide Ozawa, an outside corporate auditor, will expire at the close of this General Meeting of Shareholders. Therefore, the Company proposes the election of one (1) corporate auditor.

The Board of Corporate Auditors has given its consent to this agenda item.

The candidate for corporate auditor is as follows:

("Company" as indicated in column "Career summary, position at the Company, and significant concurrent positions" refers to MITSUI-SOKO HOLDINGS Co., Ltd. (the corporate name before the change on October 1, 2014 was MITSUI-SOKO Co., Ltd.)

Name (Date of birth)	Career sur	Number of shares of the Company held	
Motohide Ozawa (March 26, 1953)	Specially-appo	Joined Coopers & Lybrand Accounting Firm Partner of Chuo Audit Corporation Senior Partner of Chuo Audit Corporation Senior Partner of Arata & Co. Visiting Professor of Chuo Graduate School of International Accounting, Chuo University Outside Corporate Auditor of the Company (to the present) Specially-appointed Professor of Chuo Graduate School of International Accounting, Chuo University (to the present) Outside Corporate Auditor of Levi Strauss Japan KK Outside Director (Audit and Supervisory Committee Member) of Levi Strauss Japan KK (to the present) Oncurrent positions) Onter Professor of Chuo Graduate School of International Chuo University tor (Audit and Supervisory Committee Member) of Levi KK	0

### (Reasons for nomination)

Although Mr. Motohide Ozawa has not been involved in corporate management other than as an outside director, he has experience as a partner at several audit firms and served as a member of the Retirement Benefits Specialist Committee of the Japanese Institute of Certified Public Accountants, placing him on the front lines of accounting for many years as a certified public account. In consideration of the performance of audits conducted from the standpoint of the soundness and accuracy of the finances throughout the Group including overseas subsidiaries and associates through insights based on his special expertise in international accounting, we continue to nominate him as candidate for outside corporate auditor.

Notes: 1. There is no special conflict of interest between the candidate, Motohide Ozawa, and the Company.

- 2. Mr. Motohide Ozawa is a candidate for outside corporate auditor.
- 3. Mr. Motohide Ozawa was elected as our outside corporate auditor at the 165th Ordinary General Meeting of Shareholders held on June 27, 2013, and his tenure will have been four (4) years at the conclusion of this general meeting.
- 4. An overview of limitation of liability contract with outside corporate auditor is as follows:
  - Mr. Motohide Ozawa is currently the Company's outside corporate auditor, and in accordance with the terms of the Articles of Incorporation of the Company, the Company has entered into a contract for limitation of liability with him. The contract will be renewed if he is reelected.
  - For the purpose of liabilities under Paragraph 1, Article 423 of the Companies Act, upon entering into this contract an outside corporate auditor has performed his/her duties in good faith and in the absence of gross negligence, such outside corporate auditor shall be liable for damages in the amount up to the limitation of 10 million yen or the minimum liability amount as specified in Paragraph 1, Article 425 of the Companies Act, whichever is the higher.
- 5. The Company has filed a notification that Mr. Motohide Ozawa is an independent auditor under the rules of the Tokyo Stock Exchange. If he is reelected, he will remain an independent auditor.

## Instructions for the Exercise of Voting Rights by the Internet, etc.

In exercising your voting right by the Internet, etc. please be noted of the following:

1. Website for Exercise of Voting Rights

Exercise of voting rights by the Internet, etc. is only possible via website designated by the Company for voting.

Website address for exercise of voting rights http://www.web54.net/

- 2. Treatment of Voting
  - (1) When exercising voting rights by the Internet, please use the "Voting Code" and "Password" indicated in the enclosed Exercise of Voting Rights Form and enter your vote in accordance with the online instructions.
  - (2) The deadline for voting is 5 p.m. on June 22, 2017 (Thursday). Please exercise your voting right allowing enough time before this deadline.
  - (3) In the event that voting rights are exercised twice in writing and by the Internet, etc., the vote made by the Internet, etc. shall be treated as effective. In the event that multiple votes are cast by the Internet, etc., the last vote shall be treated as effective.
  - (4) Any fees charged by the Internet service provider or telecommunications company (connection fees, etc.) when using the website to vote shall be borne by the shareholder.
- 3. Security of Passwords and Voting Codes
  - (1) Passwords are important information by which persons exercising voting rights are confirmed as shareholders. Please handle with care as is the case with your personal seal or personal identification number.
  - (2) If incorrect password is entered over a specified number of times, your password becomes ineffective. If you wish reissue of password, please follow the instructions on the screen.
  - (3) The Voting Code provided in the Exercise of Voting Rights Form is effective only for this general meeting of shareholders.
- 4. System Specifications

The following system specifications are necessary in order to use the Internet for voting:

- (1) The computer monitor resolution must be at least 800 x 600 (dots wide by long SVGA).
- (2) A web browser and a PDF viewer must be installed. (The following combinations have been confirmed to work correctly.)

OS	Web browser	PDF viewer
Windows Vista®	Internet Explorer® 7 to 9	Adobe® Reader® 9
Windows® 7	Internet Explorer® 8 to 11	Adobe® Reader® 11
Windows® 8.1	Internet Explorer® 11	Adobe® Reader® 11

Windows, Windows Vista, and Internet Explorer are registered trade marks, trade marks or product names of Microsoft Corporation in the U.S. and other countries. Adobe® Reader® is registered trade mark, trade mark or product name of Adobe Systems Incorporated in the U.S. and other countries.

- (3) If the Pop-Up Block function is in effect on your web browser and add-in tool, please make these functions ineffective (at least temporarily) and permit Cookie functions for this website in your privacy setting.
- (4) If you cannot access this website, there are cases where communications over the Internet are restricted by firewalls, proxy server and security measures, etc. Please check the settings of your network access.
- 5. Enquiries relating to Operation Method of Personal Computers, etc.
  - (1) For enquiries on operations of your computer concerning the exercise of voting rights on the Internet, etc., please contact the following:

Sumitomo Mitsui Trust and Banking Limited Securities Web Support Helpline Phone: 0120 (652) 031 (Open: 9:00 a.m. - 9:00 p.m.)

- (2) For all other enquiries, please contact the following:
  - (a) For a shareholder holding securities account(s) at securities company(ies)

    For a shareholder holding securities account(s) at securities company(ies), please contact your securities company.
  - (b) For a shareholder not holding any securities account at any securities company (a shareholder holding special account(s)):

Sumitomo Mitsui Trust and Banking Limited Securities Administration Center

Phone: 0120 (782) 031

(Open: 9:00 a.m. - 5:00 p.m., excluding Saturdays, Sundays, and national holidays)

6. Use of the Platform for Electronic Exercise of Votes (for Institutional Investors)
Institutional investors may use the Platform for Electronic Exercise of Votes administered by ICJ Ltd. to exercise voting rights electronically for this general meeting of shareholders.